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## Industry Partners Funding Criteria

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*(Co-chairs, Industrial Area)*

*Robert Meersman  
STARLab, Vrije Universiteit Brussel  
Meersman@vub.ac.be*

*Alain Léger  
France Telecom R&D  
alain.leger@francetelecom.com*

This document describes the funding criteria for industry partners to participate in Knowledge web events.

There are two categories of events where industry partners can be funded: Industry Knowledgeweb Workshops, Industry events and General Knowledgeweb events (Work Package meetings, etc.). Both funding requests follow the same procedure and rules below.

### Funding Procedure and Rules:

- (1) - Industry area managers (IAMs) send a “call for participation to Knowledgeweb event” to the industry partners of Kweb (IP). IP must be an official industry partner in Kweb. Exceptions (i.e. *ad-hoc* invitations) need motivation by IAMs and prior approval from the Project Management Board (PMB).
- (2) - The IP who would like to be funded sends a request to the IAMs, attached with a short motivation letter. i.e. what they will contribute with, reason of funding request. The IP must also commit to a post-event report detailing the perceived or experienced benefits and detailed potential or concrete technology transfer in his sector.
- (3) - IAMs for up to 15 such requests in total from IPs decide who will be funded based on available budget and on the IP motivations and contributions w.r.t. the goals of Kweb. Priority will be given to IPs not funded before. Excess requests need approval from the PMB. A maximum of 2 fundings per IP would be granted.
- (4) - IAMs within two weeks inform the IP whether his request is accepted.
- (5) - Maximum amount of funding = 500 euros per IP per event. Excess needs motivation and prior approval from the PMB.
- (6) - Maximum industry workshops per year = two. Excess needs approval from the PMB. Industry workshops are recommended to be co-located with other Knowledgeweb events.



## Motivation Letter

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Concrete answers need only be a few lines in length.

Company Name

Industry economical sector:

Contact Person:

Telephone number:

E-mail:

### OVERVIEW

Describe your main contribution to the Industry event.

What is the reason for funding request?

Acceptance of a post-event report detailing the perceived or experienced benefits and detailed potential or concrete technology transfer in your economical sector

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Please send the completed form:

By e-mail to [alain.leger@rd.francetelecom.com](mailto:alain.leger@rd.francetelecom.com), [meersman@vub.ac.be](mailto:meersman@vub.ac.be) and [mjarrar@vub.ac.be](mailto:mjarrar@vub.ac.be)

Thank you.